

Western Nanofabrication Facility

Industrial Service Work Request For Service Work Provided By Nanofabrication Facility Staff

This form is required for new, non-academic, customers who require work to be performed for them by Nanofabrication Facility Staff. Users who wish to receive an access card and be trained to perform their own work will instead require the "Industrial User Form."

To create a billing account, a **purchase order must be provided in advance** to cover the anticipated costs. For ongoing work, a standing purchase order is typically used. Please contact nanofab@uwo.ca for cost estimates.

Please return to Tim Goldhawk, PAB 10, email: tgoldhaw@uwo.ca or fax: (519) 661-2033

User Name: _____

Company: _____

Department or Unit: _____

Address: _____

City and Prov/State _____ Postal/ZIP Code _____

Telephone : _____ E-Mail Address: _____

Brief description of service(s) required (e.g. SEM, FIB, Deposition, Fabrication, Characterization, etc)

Please Note: If visiting the Nanofabrication Facility to observe, long pants and clean closed toe shoes are required. Shoe covers, gloves, caps and coats and safety glasses must be worn at all times in the cleanroom. All users and visitors must sign in and out of the Logbook at the entrance. Users should inform the appropriate Facility Staff member of their plans to use any instrument.

For work that requires the development of non-standard processes by Nanofab staff, process engineering time plus instrument fees will be charged. Ownership of Intellectual Property developed by Nanofab staff remains with the Facility unless otherwise agreed.

As a standard practice, work will be treated as confidential. If required, confidentiality agreements can be provided.

Signature of User: _____ **Date:** _____
